



Australian International School
 HEAD OF SECONDARY SCHOOL
 APPLICANTS INVITED



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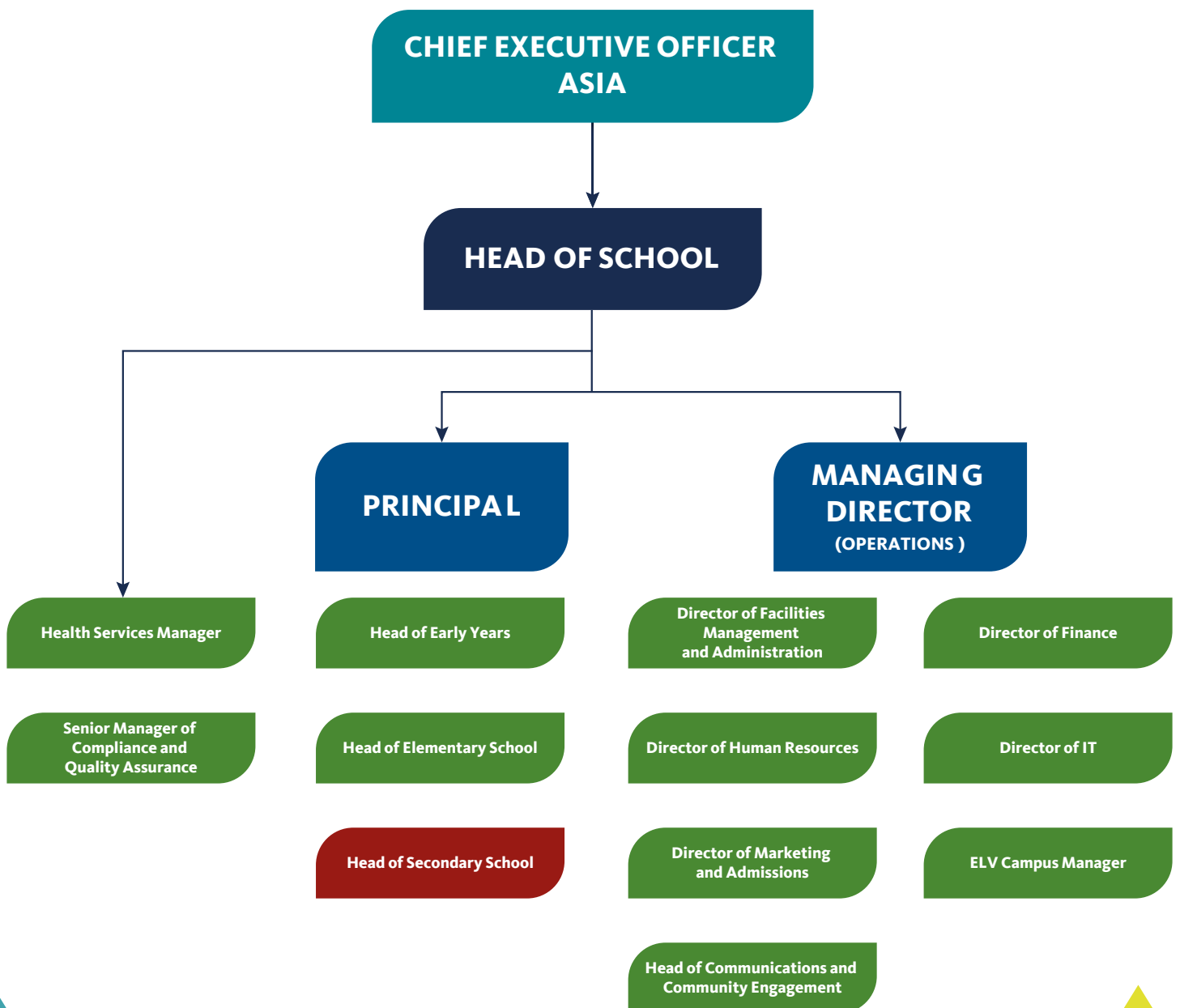
The Head of Secondary School at the Australian International School Singapore is a visionary leader who exemplifies and drives the school's mission to empower students through exceptional educational opportunities within a nurturing and inclusive community. This senior leadership role requires a dynamic and strategic educator committed to fostering a culture of academic excellence, innovation, and student well-being.

The successful candidate will lead a dedicated team of educators to achieve high standards of teaching and learning, champion professional growth, and establish meaningful partnerships with parents and the broader community. This role involves guiding transformative campus projects, aligning them with future-focused educational strategies that enhance learning environments.

As a member of the AIS executive team, the Head of Secondary will play a key role in shaping the school's strategic vision, working collaboratively with colleagues to ensure holistic development, and enabling every student to thrive.

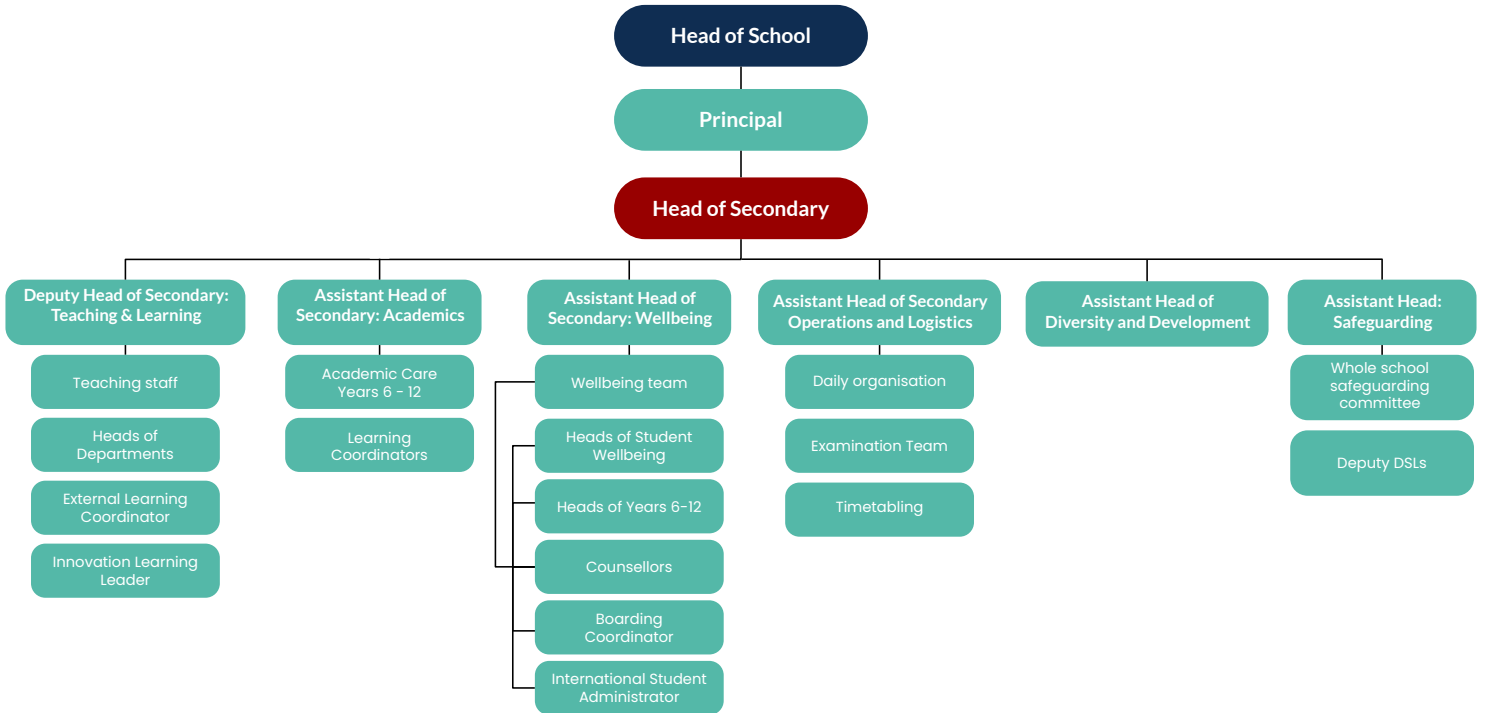


ORGANISATIONAL CHART

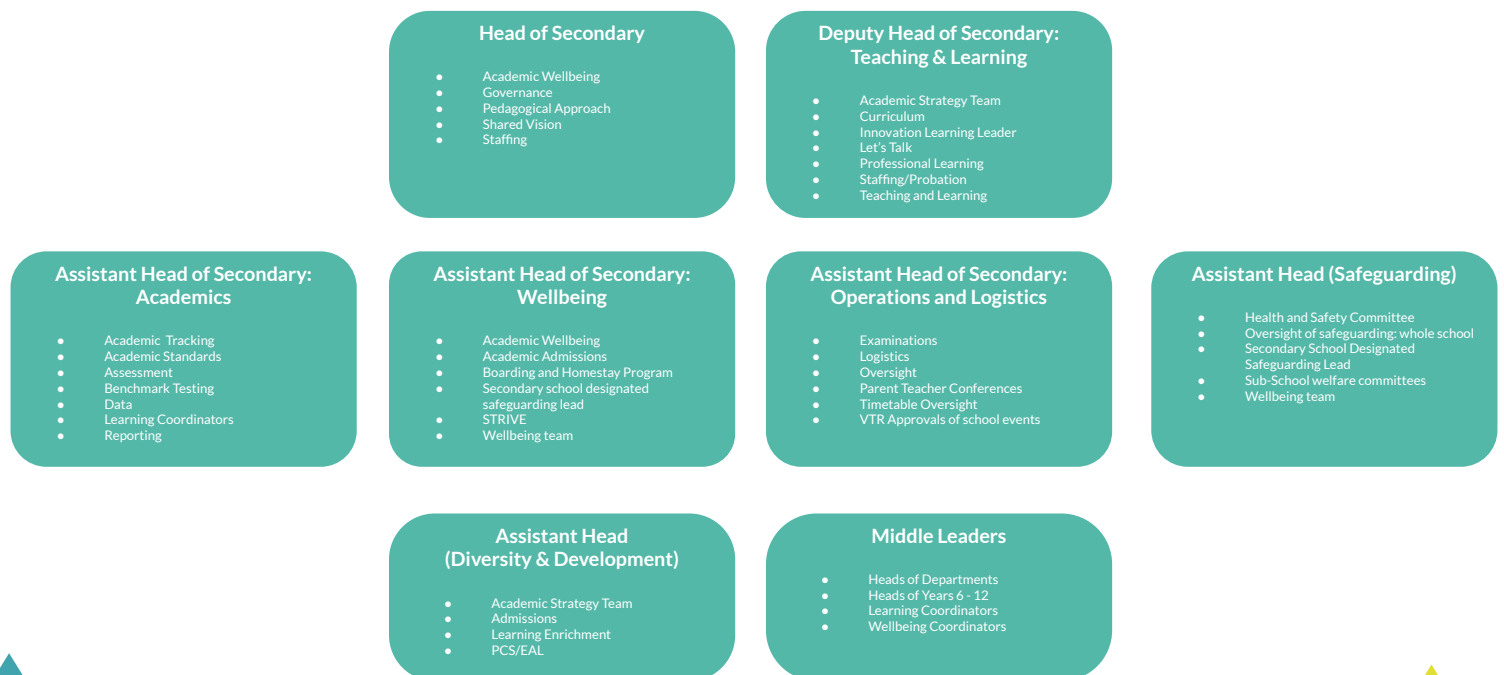


SECONDARY SCHOOL

ORGANISATIONAL CHART



STRUCTURE





A LEADER WHO HAS:

- A commitment to empowering students to succeed
- Proven leadership and management skills in high performing academic organisations
- Excellent communication skills, both verbal and written
- Experience in managing a diverse multicultural team
- Strong background in instructional leadership
- Strong influencing, negotiating, and collaborating skills
- An advanced degree preferably in School Management and Instructional Leadership
- Commercial awareness



WHO WE ARE

‘GLOBALLY FOCUSED, DISTINCTLY AUSTRALIAN’

At AIS, we aspire to be recognised internationally as an institution that represents educational excellence. Our philosophy commits us fully to the notion of a holistic, rounded education, which cherishes the arts and sports and academics essential to each student’s education.

We are equally committed to teaching our students to have a moral commitment to making our world a better place as reflective, caring, knowledgeable and principled people. Each child is unique. Each is important.

We never forget the inextricable links with the culture and education system of many of our students and staff or our humble origins at our first campus in Singapore over 30 years ago.

We are and will always remain non-selective in our admissions policy, confident that it is not intellectual ability alone that determines an individual’s worth or contribution to the advancement of our world. At AIS, we live the principles outlined in our Mission, Vision and Values.

OUR MISSION

To enable our students to realise their potential through exceptional opportunities, within a nurturing community which equips them to flourish in life and to make a difference for good.

OUR VISION

AIS strives to be a globally recognised centre of educational excellence whose students consistently exceed expectations and are committed to addressing the needs of our world.

OUR VALUES

RESPECT

OPPORTUNITY

ACHIEVEMENT



Our Philosophy

Our globally focused, distinctly Australian ethos is reflected in everything we do and permeates the School. We believe we must ensure that our students are prepared to face, embrace, and drive positive change. We achieve this by providing holistic, rounded education. The approach encompasses the very best teaching and learning, hand-in-hand with the arts, physical education and a comprehensive understanding and appreciation of globalism. Our students become lifelong learners who can use various tools to satisfy their curiosity and solve problems.

Our description of AIS as 'distinctly Australian' emanates in part from our legacy and strong educational and social links with Australia. However, the phrase refers principally to the uniquely Australian spirit of pioneering, perseverance, resilience, ambition, and caring, all of which are personified in abundance at AIS. Australians traditionally form a substantial proportion of our student and teaching cohort, but these inherent qualities bring tangible benefits to children of any background, all of whom are welcome.

We believe that it is not intellectual ability alone that determines worth to self or others. For this reason, we remain – as we have always been non-selective in our admissions policy. Similarly, on the stage and sports arenas where we excel as a school – every enthusiastic student is actively welcomed to participate, whatever their level of ability.

Where Learning Happens

The Australian International School has four main buildings across its campus, dividing the sub-schools. The Foundation Building, which opened in 2003, houses the Upper Elementary and Lower Secondary Schools, while the Junior School building was opened in 2008. Located here are students in the Lower Elementary School. Adjacent to these two campuses is the Peter Bond Secondary School, which opened in 2010 for students in Years 10, 11 and 12. The Early Learning Village, opened in 2017, is home to our Infant Care, Early Years and Prep students. It has been thoughtfully designed with young learners in mind to provide an environment that truly supports each child's learning journey.





Curriculum Overview

Academic Excellence, endowing global citizenship and the ability to make choices are central to our curriculum structure. We offer the best of both worlds – a choice between two highly challenging academic programmes. True to our globally focused, distinctly Australian ethos, all students from age 2 months to 18 years enjoy a global education underpinned by the standards and content of the Australian Curriculum. This enables us to maintain strong synergies with Australia and parents to benchmark their child's performance against Australian national results.

The Australian Curriculum begins at Nursery, extending through to Year 8. Alongside this, the globally-renowned International Baccalaureate Primary Years Programme (IB PYP) is introduced from Early Years through to Year 5 in Elementary School, supported by selected complementary teaching methodologies and a curriculum framework specific to the needs of our students. Year 9 and 10 see all students take the Cambridge IGCSE, the world's most popular international qualification for this age group. Internally and externally set and assessed, the IGCSE provides excellent preparation for the rigorous studies necessary to prepare students for their senior years of schooling.

Year 11 and 12 students graduate from AIS with a choice between the Australian Higher School Certificate (HSC) or the International Baccalaureate Diploma Programme (IB DP). Success in either enables a seamless progression to leading universities around the world. We also offer Vocational Education and Training (VET) for those students who wish to pursue a pathway that may lie outside of University. Our VET courses engage and challenge students to maximise their talents and capabilities for further education, training and lifelong learning.

A SELECT OVERVIEW OF WHAT WE DO AT AIS:

Positive Education

Effective learning depends on many factors – good teaching, a well-structured curriculum and a conducive environment being some of the most important. At AIS, we consider that it also relies strongly on the receptiveness of the learner – with the student being in a ‘good place’. This led to developing a structured Positive Education programme to promote students’ psychological well-being and deliver measurable positive outcomes, including higher academic results and greater resilience.

Early Years P.E. & SMART Steps

Our Early Years programme represents an excellent foundation for a healthy, invigorated body and mind and lifelong enjoyment of physical exercise. All children enjoy a weekly Physical Education lesson and a session of SMART Steps. SMART Steps is a highly respected, move-to-learn programme designed to advance key movement patterns important for physical and brain development. It optimises the connections between movement, language, and readiness for formal learning and includes tools that enable teachers to pinpoint children’s specific developmental stages and assess their progress.

Physical Education & Sports

Our AIS model for athlete development is based on the long term Athlete Development Programme which identifies age and ability appropriate activities for children at each stage of their development. From 3-month-old parent and baby swimming lessons to our first teams representing the School internationally, AIS students of all ages can participate in our sporting programmes. Students are encouraged to be multi-sport athletes, and we value the importance of both participative and competitive opportunities. As our students grow and develop, they are increasingly exposed to sporting opportunities through our involvement in various sporting associations locally and internationally.

Visual Arts

True to AIS philosophy, Visual Arts is an integral part of developing the whole student. Creativity, self-expression, and confidence are nurtured – traits that extend not only within the art class but also on everything our students do at school and beyond the campus. The subject of students’ work comes from within rather than being prescribed, reflecting our ethos of developing and celebrating the individual. Our teachers – artists in their own right – guide their students in media and techniques. Students enjoy comprehensive, dedicated facilities in which to learn and work.

Drama

In Elementary School, we encourage every child to explore Drama as part of their Units of Inquiry. In Secondary School, students take Drama in Years 7 - 8. In Years 9 - 10, Drama is an elective subject in the IGCSE curriculum. They learn how to exploit and combine voice and body to create engaging theatre and learning and experiencing the contribution of actors, directors, writers, designers and technicians. Our fully-equipped, 265-seat Coral Dixon Theatre is an invaluable asset that supports the growing Drama community.

Music

Music is a pivotal part of life at the School – as a curricular subject, an extracurricular activity, an instrumental programme, and performance art. Appreciation of music starts at an early stage. The Early Years programme combines music, movement, drama and speech into lessons that assimilate into your child's play. In the PYP, music is an essential element of inquiry-based learning and has authentic links into prevailing units of inquiry. For students wishing to continue studying for IB DP or HSC, Music is split into two streams, focusing on either playing and listening or a course for elite musicians aimed at tertiary study.

Careers

Our Careers Service is here to expertly and carefully guide every student to make the best choice of university and career, according to their objectives, qualifications and circumstances. Our advisors achieve this by having an intimate knowledge of the nature and requirements of universities around the world and an intimate knowledge of our individual students' skills, strengths, objectives and character traits.

Outdoor Education

Our Outdoor Education programme fully supports this ethos by providing students with the opportunity to engage in meaningful outdoor experiences, developing a greater awareness of themselves and others through a range of team-based activities. An appreciation and understanding of the natural environment should be encouraged from a young age, which is why our Outdoor Education Programme begins from 3 years old and follows a progressive pathway which builds on these experiences each year.

Co-Curricular Activities

AIS offers an impressive Co-Curricular Activities (CCA) programme, with over 150 activities. Our CCAs start from just 18 months old, where children can participate in our extracurricular swim classes. After three years old, the programme becomes more extensive, with options such as soccer, ballet, drama, science and robotics. Moving into Secondary School, students can participate in a myriad of activities to suit almost any interest, including parkour, yoga, jewellery making, debating and creative writing.

Mother Tongue Languages

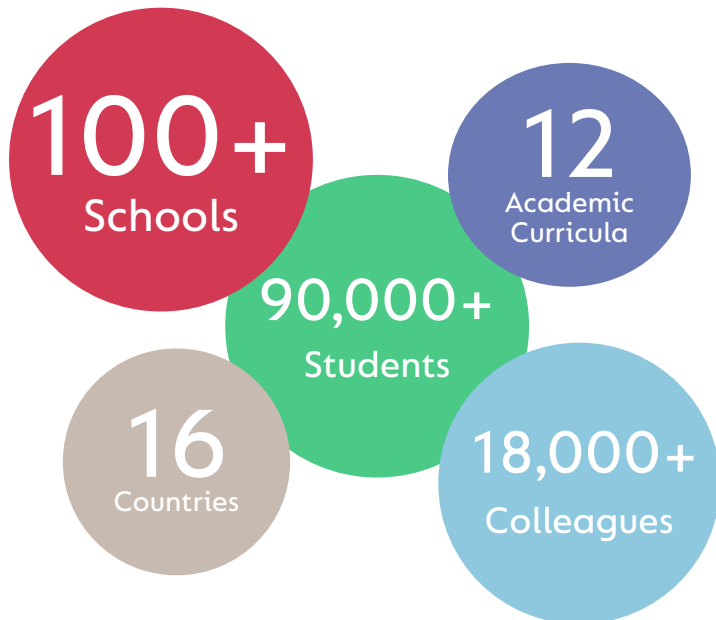
To support students from the 50 nationalities who make up our diverse AIS community, we offer an extensive Mother Tongue Programme. We consider this vital in maintaining their heritage whilst in Singapore, helping them to celebrate their identity and easing the transition when they return to their own countries.

English as an Additional Language (EAL)

We offer a comprehensive and academically robust English as an Additional Language (EAL) programme to assist students in acquiring the English language they need to progress effectively in their academic and other endeavours and assimilate into school life. Such is the level of focus that students can meet or exceed the standards required to enter the university of their choice in Australia or around the world.



Our Cognita Family



At Cognita, we know every student is unique.

We nurture their distinct personalities and strengths. We support them academically, socially, and emotionally, wherever they are in the world, wherever they're starting from.

And each and every one of our schools is unique too.

We protect what's special about them, while offering them rich knowledge, opportunities, and best practices. And they get to be part of something bigger. We open their classrooms to the collective wisdom of over 100 schools in 16 countries, ensuring every child gets an education that's, quite literally, world class.

It's an individual approach that empowers every school, teacher and student to focus on what they do best. And thrive.

How to Apply

The deadline for applications for the position is Monday 6 January, 2025. Candidates are asked to submit a letter of interest and the requested materials listed below as early as possible as an appointment may be made earlier if the right candidate is found.

The review of files will begin as soon as applications are received. The Head of Secondary will be selected after final interviews and reference checks. The start date is subject to the availability of the right candidate.

Candidates should send the information listed below as a single PDF to StaffHR@ais.com.sg

- A letter of application, explaining your strengths as a candidate and why you are well suited to be the Head of School for the Australian International School
- A current résumé not to exceed two pages

COMPENSATION AND BENEFITS

The most important thing is that we find the right candidate and we will ensure that the salary and benefit package will commensurate with the role.

SAFEGUARDING

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.



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